Application for Withdrawal of Minor Programme

Application for withdrawal from a minor programme should be submitted to the Head of Department for consideration during the add/drop period of each semester. Application outside the stipulated period will not be considered.

Student Name: ___________________________ U. No.: ________________
Curriculum - Year: _______________ Department: ___________________________

I wish to withdraw from the minor programme in Business, Economics, Finance * for the following reason(s) [please specify]: ______________________________________________________________________________________________
____________________________________________________________________________
____________________________________________________________________________.

<For Year 1 Students only#>

I apply to drop the following course(s):

<table>
<thead>
<tr>
<th>Semester</th>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
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</table>

Declaration

I accept that the information provided will be used in matters relating to my application for withdrawal of Minor Programme. As part of this exercise, it may be necessary to disclose details to departments concerned authorized to process the information.

Date: ___________________________ Signature of Student: ___________________________

* Please delete as appropriate.
# Students of Year 2 and above should drop the course through the online system during the add/drop period.

Department Office Use Only

The application is approved / not approved*.
Remarks: ___________________________

Signature: ___________________________ Name: ___________________________ Date: ___________________________

* Please delete as appropriate.

Faculty Office Use Only

Handled by ___________________________ Date: ___________________________

Course enrolment (for Year 1 students only)

Transcript amendment (for students of Year 2 and above only)

DH/vl:student/withdraw-minor September 17, 2009