THE UNIVERSITY OF HONG KONG
FACULTY OF ENGINEERING

Report on Circumstances Affecting Performance in Examination

To be completed by student studying for the Degree of B.Eng./B.Sc.(CSIS) whose performance in examinations has been affected by unusual circumstances beyond their control and **return to the Faculty Office within 3 days after the examination concerned.**

Student Name ______________________________________ (Mr./Miss) University No. ______________________

Department ______________________________________ Curriculum ___________________ Year ______

**Affected Subject(s):**

<table>
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<tr>
<th>Course code</th>
<th>Course title</th>
<th>Date and time of examination</th>
<th>Present or absent at examination</th>
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**Examination results affected by the following factor(s):**
(please tick the appropriate box and elaborate in detail in the space below)

- Sickness □
  - (please complete Medical Certificate Form available at Faculty Office, Department or Examinations Section and return the University Health Service as soon as possible.)
- Family problems □
- Financial problems □
- Others □

Explanation (please use a separate sheet, if necessary)

____________________________________________________________________________________________
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____________________________________________________________________________________________

Date: _____________________________ Signature: ____________________

/sy: Appeal-Form

Updated as at November 17, 1998
Updated as at January 16, 2001
Updated as at April 18, 2006